

### Sliding Scale Fee for Therapy Sessions

# Persons in Household	Household Income	Scale A Fee \$10/session	Scale B Fee \$20/session	Scale C Fee \$30/Session	Scale D Fee \$40/Session	100% Full Pay \$100/session
1	Annual Monthly Weekly	0 - 12,140 0 - 1,011 0 - 233	12,141 – 18,210 1,012 – 1,517 234 - 350	18,211 – 21,105 1518 – 1,758 351 - 405	21,106 - 24,280 1759 – 2023 406 - 466	24,281+
2	Annual Monthly Weekly	0 - 16,460 0 - 1,371 0 - 316	16,461 – 24,690 1,372 – 2,057 317 - 474	24,691 – 28,805 2,058 – 2400 475 - 553	28,806 – 32,920 2401 – 2743 554 - 633	32,921+
3	Annual Monthly Weekly	0 – 20,780 0 – 1,731 0 - 399	20,781 – 31,170 1,732 – 2,597 400 - 599	31,171 – 36,365 2,598 – 3,030 600 - 699	36,366 – 41,560 3,031 – 3,463 700 - 799	41,561+
4	Annual Monthly Weekly	0 – 25,100 0 – 2,091 0 - 482	25,101 – 37,650 2,092 – 3,137 483 - 724	37,651 – 43,925 3,138 – 3,660 725 - 844	43,926 – 50,200 3,661 – 4,183 845 - 965	50,201+
5	Annual Monthly Weekly	0 – 29,420 0 – 2,451 0 - 565	29,421 – 44,130 2,452 – 3,677 566 - 848	44,131 – 51,485 3,678 – 4,290 849 - 990	51,486 – 58,840 4,291 – 4,903 991 – 1,131	58,841+
6	Annual Monthly Weekly	0 – 33,740 0 – 2,811 0 - 648	33,741 - 50,610 2,812 – 4,217 649 - 973	50,611 – 59,045 4,218 – 4,920 974 – 1,135	59,046 – 67,480 4,921 – 5,623 1,136 – 1,297	67,481+
7	Annual Monthly Weekly	0 – 38,060 0 – 3,171 0 - 731	38,061 – 57,090 3,172 – 4,757 732 – 1,097	57,091 – 66,605 4,758 – 5,550 1,098 – 1,280	66,606 – 76,120 5,551 – 6,343 1,281 - 1,463	76,121+
8	Annual Monthly Weekly	0 – 42,380 0 – 3,531 0 - 815	42,381 - 63,570 3,532 – 5,297 816 – 1,222	63,571 – 74,165 5,298 – 6,180 1,223 – 1,426	74,166 – 84,760 6,181 – 7,063 1,427 – 1,630	84,761+

\*For each additional household member, add \$4,320 to annual income.

\*\*Sliding scale fees are based upon total gross household income and the number of persons being supported by the household income.

\*\*\*Based on U.S. Federal Poverty Guidelines.

New London Counseling Center is an outpatient clinic that serves the Southern Chester County (PA) community. We are committed to promoting the emotional, relational and spiritual well-being of individuals and families through the provision of high quality, compassionate therapy and educational workshops. This organization aims to make services accessible to the entire community. Our goal is to provide high-quality patient care and remove financial barriers to treatment by subsidizing services to those with financial need. We operate on a fee-for-service basis.

Policy:

New London Counseling Center maintains a standardized procedure for qualifying patients for sliding scale fee discounts for services provided. Sliding scale fee discounts are available to patients with incomes at or below the federal poverty guidelines. The sliding scale fee may apply to individual, family, or couples' therapy. Psychological testing and other specialized services may not be eligible for this discount.

In order to qualify, the patient must share family and gross income information. For these purposes, a family consists of those members of the household supported by the reported income, typically the individuals listed on the federal tax return. A patient is still eligible for a sliding fee if their residency status is unknown.

To begin the application process, patients must provide at least one of the following documents of gross income for all household members:

- Federal income tax return
- Two current pay stubs
- Unemployment benefit award letter
- Letter from employer on letterhead
- Award or benefit letter

**The patient is eligible for a sliding scale fee discount when all documentation is received and income criteria for discounts are met. Patients that refuse to provide proper documentation or complete the application will be billed full charges for their services.**

Sliding scale discounts will *NOT* include date of services prior to the determination. Refunds will not be given.

**If a patient's household income changes, they are required to immediately communicate those changes to New London Counseling Center Staff, so the sliding scale fee discount can be reevaluated.**

All patients are encouraged to submit to their health insurance plans for out-of-network reimbursement. If an individual is able to obtain significant reimbursement for services rendered, they may not be eligible for the sliding scale fee discount despite income eligibility.

All patients will be asked for their full payment at the time of the visit. Patients who are unable to pay at the time of service will be billed directly. Patients will be informed that services may be reduced and/or interrupted if they do not pay their bill.

**The parent(s) or guardian who brings a minor to an appointment is responsible for the account. It is New London Counseling Center's policy to consider an 18-year-old who is still in high school as a "minor." The parent(s)/guardians of a minor seeking treatment will complete the application for sliding scale fee discounts and provide the appropriate documentation for their family on behalf of the minor.** If a family refuses to complete the application, but a minor still wishes to seek services, New London Counseling Center will default to federal and state laws regarding minors in psychotherapy and will determine discount eligibility on a case-by-case basis.

Nominal fees for patients who are homeless or have no household income may be waived with the completed proof of income application. The Executive Director of New London Counseling Center and/or the Board of Directors are authorized to waive or reduce fees when the fee would create a significant financial barrier to care.

**Clients receiving a therapy scholarship will be limited to 8 (50-minute sessions) OR 16 (25-minute sessions) every six months. Clients in need of continued treatment can request additional sessions after the six-month time period has lapsed. This will allow for a wider distribution of funds across the community.**

**Each family or household will be able to receive two separate services through NLCC at a time. This may be a combination of individual counseling, family counseling, or couples counseling. For example, a family may receive individual counseling for the mother and family counseling, thereby totaling two services.**